



Position Title: Summer Floater

Organization: United Community Centers

Location: Fort Worth, Texas

Organization History:

Founded in 1909, United Community Centers is one of Fort Worth's oldest continuously operating nonprofits. Guided by Christian principles, its mission is to serve and empower those in need through programs designed to improve the lives of children and families. Through three centers, UCC provides an Educational Literacy Program offering year-round after-school and summer learning for children in underserved neighborhoods, as well as a Client Assistance and Advocacy Program that provides information and referrals, emergency food and clothing, and adult basic education.

Position Overview:

The Floater supports daily operations across United Community Centers' programs by helping maintain a warm, nurturing, and safe environment where children feel valued and respected. Working under the direction of the Center Director or Assistant Center Director, the Floater assists with program coverage, helps ensure the safety and well-being of students, and supports staff in meeting program needs across centers when required. This role works collaboratively with staff, families, volunteers, and community partners to provide positive experiences for children and youth while upholding UCC policies and standards.

Job Responsibilities/Duties

- Promote the goal of United Community Centers' objective for Summer Literacy which is to ensure that students maintain or increase their reading level proficiency during nine weeks of programming
- Support teachers and staff in monitoring students during breakfast, lunch, and dismissal
- Assist teachers in providing the materials they might need or with specific centers
- Support the implementation of daily schedules and activities under the guidance of the Center Director, helping set up, monitor, and assist with youth engagement.
- Assist with answering phones and ensuring a warm and welcoming environment
- Assist with Client Assistance program as needed (food and clothing pantry)

Qualifications

- High School diploma or GED required
- Must have a valid Texas Driver's license; maintain current liability insurance, and a good driving record
- Must pass a background check (local, state, and federal level)
- Strong leadership, communication, and teamwork skills
- Experience working in children's programs and/or social service preferred

Job Relationships

- Reports to Center Direct (direct supervisor) and Assistant Center Director
- Interrelationships: Program Director, Literacy Specialists, UCC Administration, other UCC Staff and parents

If interested, please complete the following:

1. Go to <https://my.americorps.gov/mp/recruit/registration.do> to create a profile. AmeriCorps will send an email for you to enter a username and password.
2. Once the profile is created, go to <https://my.americorps.gov/mp/login.do> to create and complete an application. (Application cannot be completed until profile is completed.)
3. Once your application is complete, go to this link: <https://my.americorps.gov/mp/listing/viewListing.do?fromSearch=true&id=128920>, click "Apply Now", and follow through until the application is submitted.
4. Email jposada@unitedcommunitycenters.org after you have completed the application process. Title: VISTA Summer Floater Position.

References and Motivational Statement

- A. One of the most important parts of the application is the references and motivational statement. Please make sure your references are people in positions of authority, such as clergy, professors, mentors, coaches, teachers, employers, or volunteer supervisors. Please note that references cannot be family members, friends, or coworkers. You will need email addresses for the references.
- B. Make sure your motivational statement is at least 4-5 sentences.